



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Office of the Chief Engineer : Procurement & Contracts Department

Vidyut Bhavan (4<sup>th</sup> Floor) : Bidhannagar : Block-DJ, Sector-II, Kolkata-700 091

WBSEDCL

Phone No. 033-2359-8397 : Fax No. 033-2359-1921 / e-mail -materialcontroller@yahoo.co.in

CIN- U40109WB2007SGC113473, website: [www.wbsedcl.in](http://www.wbsedcl.in) GSTIN No.19AAACW6953H1ZX

## **NOTICE INVITING EXPRESSION OF INTEREST FOR EMPANELMENT OF VENDORS FOR SUPPLY OF STEEL SECTIONS**

### **E.O.I. No – P-17/2021-22/PC-II/ STEEL**

Expression of Interest (EOI) through the e-tender portal <https://wbtenders.gov.in> are invited by the Chief Engineer, Procurement & Contracts Department, WBSEDCL, Vidyut Bhavan (4th Floor), Bidhannagar, Block-DJ, Sector-II, Kolkata-91 from primary producers of steel only for Empanelment of Vendors for the following items.

Sl. No	Description of Items
1.	M.S Channel of different sizes conforming IS 2062 &IS 808
2.	M.S Angles of different sizes conforming IS 2062 &IS 808
3.	M.S Flat of different sizes conforming IS 2062 & IS 1730
4.	Parallel flange beams conforming to 2062 & IS 12778
5	Joists Conforming to IS 2062 & IS 808
6	IU Grade Rail Pole 52Kg/m / 60Kg/m Conforming to T-12

**Cost of EOI document : Nil**

**Fixed Earnest Money Deposit : Rs 5, 00,000/-**

The Bidder may offer any/ all category of items of the EOI.

**Schedule of Dates for EOI:**

Sl. No.	Activity	Date & Time
1	<b>Publishing Date</b>	17.08.2021 at 12.30 Hrs
2	<b>Document Download start date</b>	17.08.2021 at 12.30 Hrs
3	<b>Date of Pre-bid Meeting</b>	26.08.2021 at 11.30 Hrs
4	<b>Bid submission start date</b>	02.09.2021 from 16.00 Hrs
5	<b>Bid submission end date</b>	08.09.2021 up to 14.00 Hrs
6	<b>Last date of physical submission of EMD through BG, if so</b>	10.09.2021 up to 16.00 Hrs
7	<b>EOI opening date</b>	Intimated latter on

Intending bidders desirous of participating in the EOI are to log on to the website <https://wbtenders.gov.in> for the EOI. The Notice for EOI can be searched by typing WBSEDCL in the search engine provided in the website.

Bidders willing to take part in the process of EOI are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

EOI is to be submitted online and intending bidders are to download the EOI documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of EOI documents. Details of submission procedure are given in “Instructions to Bidders”.

### **Terms & conditions of the EOI:**

1. WBSEDCL procures steel materials from primary producers of steel through limited Tenders. The proposed empanelment will be in addition to the current panel maintained for this purpose. The empanelment will remain valid for a period of 2 **(two) years** with provision for further extension. Approximate annual procurement quantity of steel sections and Rail pole is 20000 MT

Interested primary producers (those who manufacture steel from ingots produced by them from iron ore) having stockyard facility located within the state of West Bengal, may upload the relevant papers as per format made available which is uploaded in the tender portal .

The list of empanelled producers will be published in the WBSEDCL website after completion of empanelment process.

Limited Tender among the empanelled vendors will be floated subsequently for procurement of steel sections, as and when required.

2. The bidder or their duly authorized representative may **attend the Pre-bid Meeting** at the stipulated date and time at Vidyut Bhawan (4<sup>th</sup> Floor), Sector-II, Salt Lake City, Kolkata-700091.
3. **Earnest Money Deposit** amounting **Rs 5,00,000/-** (Rupees Five Lakh only) shall be submitted, through following online payment modes-

**3.1 Net-banking** through Payment Gateway.

**3.2 RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

**3.3 Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Bank Guarantee (BG) should be drawn on any

scheduled Bank drawn as per the Proforma of Bank Guarantee for Earnest Money, given with this EOI Document vide Annexure-III, with initially valid upto 6 (six) months from the due date of opening of EOI and with a claim period of another 3 (three) months, subject to further extension if required in favour of West Bengal State Electricity Distribution Company Limited payable at Kolkata .

**Physical copy of BG shall be submitted at the office of EOI inviting authority as per respective clauses of EOI.**

4. For submission of EMD / Security Deposit in the Form of BG, the particulars of the Banker of Procurement & Contracts Department, WBSEDCL are given below:

Bank Name: **Punjab National Bank**

Branch: **KOLKATA, LCB**

Cash Credit A/c No.: **1096250031709**

IFSC Code: **PUNB0172120**

MICR Code: **700024414**

5. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**

**6. General Instructions for Online Payment:**

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement to be updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- In case actual EMD amount as per Notice inviting EOI is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case **the total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

**7. Refund/Settlement of EMD Amount:**

- For unsuccessful bidders EMD amount submitted against the EOI shall be refunded automatically (except EMD submitted in the form of BG), after completion of empanelment process against the EOI, through an automated process, by NIC portal on receipt of updated status of any bid.

- The Earnest Money Deposit of the successful bidders will be converted to **Permanent Security Deposit**. The **Permanent Security Deposit** will be refunded to empanelled vendors after expiry of “Total Empanelment Period”.
  - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of “Total Empanelment Period”. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
  - For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.
- 8 . The bidders applying for empanelment shall have minimum average Annual Turnover of Rs 60 Crore (Rupees sixty Crore) for a period of last three preceding financial years (2017-18,2018-19, 2019-20).
  9. Dealers/ agents are not allowed to participate in the EOI. Only Primary producer of steel will only be eligible to participate in the EOI.
  10. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013, will be applicable.
  11. If the offer is submitted without or inadequate Earnest Money, the offer will not be opened. In case of incomplete offer, the offer will be liable for rejection.
  12. The offer shall remain valid for a **minimum** period of 120 days from the next day of opening of the EOI
  13. Producers presently considered for Limited tender by WBSEDCL for Steel Procurement need not apply against the EOI. Their name will be automatically included in the proposed panel.
  14. Any evidence of unfair Trade Practices including cartel etc. as defined in various statutes, will automatically disqualify the bidders and Earnest Money deposited by the bidder will be liable for forfeiture.
  15. Any bidder who is convicted under criminal proceedings shall not be eligible to participate in the bidding process.
  16. Other information as well as terms and conditions, which are not covered above, will be guided by Instructions to Bidders, and, the Revised Purchase Policy of WBSEDCL.
  17. Any further information along with WBSEDCL’s Revised Purchase Policy may be had from the website: **www.wbsedcl.in** and the following office:

*Office of the Chief Engineer (Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhavan, 4th Floor,  
Bidhannagar, Kolkata - 700091.  
Phone No. 033-23599786*

## **Instructions to Bidders**

### **1. Eligibility for participation :**

- i) Primary Producers of Steel (i.e., those producing steel from iron ore) will only be eligible to participate in the EOI.
- ii) The bidders applying for empanelment shall have minimum average Annual Turnover of Rs. 60 Crores (Rupees sixty crores) for the period FY 2017-18, 2018-19, 2019-20.
- iii) The bidder must have stockyard within the state of West Bengal.

### **2. General guidance for EOI:**

Instructions/ Guidelines for electronic submission of the EOI have been mentioned below for assisting the bidders to participate.

### **3. Registration of bidder:**

Any bidder willing to take part in the process of EOI will have to be enrolled & registered with the e-Procurement system, through logging on to <https://wbtenders.gov.in>.

### **4. Digital Signature certificate (DSC) :**

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of EOI.

- 5. The bidder can search and download EOI Documents electronically from the website mentioned in Clause 3 using the Digital Signature Certificate, the only mode of participation in EOI.

### **6. Submission of EOI:**

#### **6.1 General process of submission**

EOI is to be submitted online through the website <https://wbtenders.gov.in>. All the documents uploaded by the EOI Inviting Authority form an integral part of the contract. Bidders are required to upload all the EOI documents along with the other documents, as asked for in the EOI, through the above website within the stipulated date and time as given in the EOI. EOI is to be submitted in single folder i.e. Technical Proposal. The bidder shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Proposal .

The bidder needs to download the Forms / Annexure, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Proposal.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should take note of all the addendum/corrigendum related to the EOI and upload the latest documents as part of the EOI.

#### **6.2 Technical Proposal**

The Technical Proposal shall contain scanned copies and/or declarations in the following standardised formats in two covers (folders).

##### **A. Statutory Cover**

##### **a) To be submitted in "Drafts" folder**

- i. EOI Document Fee: Not Applicable.

ii. Earnest Money Deposit (EMD):

As prescribed before about payment options in the Notice inviting EOI.

**b) To be submitted in “Annexures” folder**

i. Application for Empanelment (*Vide Annexure -I*)

ii. Schedule of offer for Empanelment (*Vide Annexure -II*)

The bidder is to mention Category of the items specifying the sectional dimensions and quantity for which they are seeking empanelment in the Annexure -II.

**c) To be submitted in “EOI” folder**

i. Notice Inviting Expression of Interest

ii. Addenda/ Corrigenda: if any.

**Note:** Bidders are to keep track of all the Addendum/Corrigendum issued with a particular EOI and upload all the above digitally signed along with the EOI. EOI submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.

**d) To be submitted in “Forms” folder**

i. Schedule of Bids

The bidder needs to download the form for “Schedule of Bids” (*Vide Form-I*), fill up the particulars in the designated Cell and upload the same in the designated location of Technical Proposal. Submission of incomplete “Schedule of Offer” will render the offer liable to summary rejection.

ii. Declaration Sheet (*Vide Form-II*), Deviation Sheet (*Vide Form-III*) and Check List (*Vide Form-IV*), Product Range (*Form V*), Certificate regarding summary statement (*Form-VI*) Proforma for undertaking to be submitted by the Bidders (*Vide Form-VII*) and Format of Letter of Offer (*Vide Form-VIII*)

iv. Summary statement (*Vide Form-VI*) of average annual turnover for a period of the last three financial years (2017-18, 2018-19, 2019-20), certified by the Auditor appointed under Companies Act, 2013. In case the bidder is not a company, certificate of Tax Auditor may be submitted.

*(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder)*

**Note: Offers will be summarily rejected if any item in the statutory cover is missing.**

**B. Non-Statutory Cover (My Document)**

i. Company Details:

Details justifying Primary Producer status..

ii. Certificates:

- 1) PAN Card details.
- 2) Valid Professional Tax Payment Certificate (PTPC).
- 3) GSTIN registration certificate.
- 4) Banker's certificate regarding financial capability issued within last one year from the date of opening of tender.
- 5) MSME Certificate, if any.

iii. Financial Info :

Audit Report (for companies) & Tax Audit Report(for others) in support of Annual turnover for a period of the last three financial years.(i.e., 2017-18,2018-19, 2019-20) duly certified by CA with Membership No.

iv) Credential:

Bidders may submit particulars of supply orders executed for Govt Dept/ PSU in the last three financial years.

v. Declaration :

1) Others : Any other documents found necessary.

***Note : Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.***

**7. Submission of original copies of documents of Earnest Money Deposit in case the bidder chooses EMD Exemption in e-tender portal and upload scanned copy of BG:**

- i. ***Place of submission:*** The original copies of the BG, if so, towards Earnest Money Deposit shall be submitted in the following office:

Office of the Chief Engineer,  
Procurement & Contracts Department,  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhavan, 4<sup>th</sup> Floor, D-Block,  
Bidhannagar,  
Kolkata – 700091.

- ii. ***Time of submission:*** The original copies of BG, if so, towards EMD shall be submitted in a sealed envelope in the office as stated above within the date and time as specified in the Notice Inviting EOI. If the bidder fails to submit the original copies within the due date and time his EOI will not be opened and his bid will stand rejected.

**8. Conditional and incomplete offer:**

Conditional and incomplete offers are liable to summary rejection.

**9. Validity of Offer:**

The offer against EOI should remain valid for a minimum period of 120 days from the next day of opening of the EOI. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

**10. Earnest Money Deposit (EMD):**

**Earnest Money Deposit** amounting **Rs 5,00,000/-** (Rupees Five Lakh only) shall be submitted, through following online payment modes-

a) **Net-banking** through Payment Gateway.

b) **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT

transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

- c) **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Bank Guarantee (BG) should be drawn on any scheduled Bank drawn as per the Proforma of Bank Guarantee for Earnest Money, given with this EOI Document vide Annexure-III, with initially valid upto 6 (six) months from the due date of opening of EOI and with a claim period of another 3 (three) months, subject to further extension if required in favour of West Bengal State Electricity Distribution Company Limited payable at Kolkata .
- d) Tenderer shall not claim any interest on Earnest Money Deposit.
- e) Earnest money will be refunded as per clause 7 of Terms & conditions of the Notice inviting EOI.
- f) Earnest Money submitted during empanelment will be liable for forfeiture as well as the cancellation of empanelment along with other penal measures as stipulated in the Purchase Policy in case of the following:
  - (i) If the empanelled vendors on whom the order is placed fail to accept Purchase Order / LOI issued within their offered validity period.
  - (ii) For failure to submit specified Security Deposit within time limit indicated in the Purchase Order / LOI.
  - (iii) If any cartel is formed by the bidder.
  - (iv) If there is any evidence of unfair trade practice including overcharging, Price fixing etc.

## 11. Opening and evaluation of EOI:

### 11.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the EOI Inviting Authority or his authorised representative electronically from the website stated above, using their Digital Signature Certificate.
- ii. Technical proposals for those tenderers whose original copies of BG towards EMD have been received/payment successfully received through Net- Banking / RTGS/NEFT as described before will only be opened. If the offer is submitted with **inadequate Earnest Money, the bid will not be opened.**
- iii. Intending bidders may remain present if they so desire.
- iv. Cover (Folder) for Statutory Documents (vide Clause 6.2.A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 6.2.B) will be opened. If the bidder fails to give requisite details in Statutory Documents or provides insufficient details then such EOI may/ will be summarily rejected,
- v. Decrypted (transformed into readable formats) documents of the Statutory and Non-statutory Covers will be downloaded for the purpose of evaluation.



## **11.2 Techno-commercial Evaluation of EOI**

- i) While evaluation, the EOI Inviting Authority or his authorised representative may summon any of the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- ii) If required WBSedCL may request the bidders to make a presentation on their company profile, production process, infrastructure. Such details may be considered during evaluation
- iii) The summary list of bidders, whose bids will be found techno-commercially eligible, will be uploaded in the web portals.

**General Conditions Of Contract For Supply And Delivery**  
**Of Steel Sections**  
**(Applicable For Limited Tender subsequent to Empanelment)**

**TERMS AND CONDITIONS :-**

- 1. INVITATION OF LIMITED TENDER:** The panel will be valid for **2(two) years** from the date of empanelment with provision of further extension. Limited Tender will be invited from empanelled vendors from time to time depending upon requirement of WBSEDCL. No price preference will be allowed to any bidder based on the size of the industry or its geographic location or for any other reason.
- 2. PRICE:** Limited Tender will be invited on firm price basis. The prices to be quoted shall be net and exclusive of GST. In case of any change in statutory & Govt. levies like GST, the change will be applicable. Lowest valid rate will normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.
- 3. MODE OF PAYMENT:** Payment along with GST/Taxes as applicable will be made through Advance Payment or on completion of delivery as per provision of the respective NIT. In case of Advance payment Bank guarantee equivalent to 110% of advance amount shall have to be submitted.
- 4. DELIVERY SCHEDULE:** Delivery schedule will be provided in the respective Tenders.
- 5. VARIATION OF QUANTITY:** The ordered quantity may vary up to  $\pm 5$  % during execution.
- 6. INSPECTION AND TESTING:** The material shall be subjected to tests as per Specification. Necessary inspection as per Indian Standards will be carried out by the officers of WBSEDCL. The tests shall be got done from National Test House, Kolkata sending properly collected samples of the offered materials. Such testing shall be arranged by supplier. Test samples will be collected at stockyard located within the state of West Bengal
- 7. SECURITY DEPOSIT:** Security Deposit @ 5 % of the ordered value shall be submitted by the supplier within two weeks from the date of issuance of Purchase order. The Security Deposit may be submitted in the form of Bank Guarantee issued by any scheduled Bank of India duly approved by Reserve Bank of India. The Bank Guarantee shall be valid for a period up to 3 (three) months from the date of completion of last supply with a claim period of 1 (one) month thereafter. The Bank guarantee to be submitted should be executed in prescribed Proforma and on non-judicial stamp paper of requisite value.

**8. DELIVERY:** The material shall be delivered to the authorised transporter of WBSEDCL including necessary loading of the material by the supplier free of cost.

Delivery of material from Stockyard according to the Delivery Order will be made immediately to the authorised transporter on production of proper authorisation.

Supply of the material shall be completed within completion time mentioned in the Purchase Order.

**9. TEST CERTIFICATE:** Material shall be supplied with the Test Certificate.

**10. HOLIDAY LISTING AND VENDOR RATING**

Holiday Listing & Vendor Rating will be applicable according to the “Holiday Listing & Vendor Rating” policies of the Revised Purchase Policy, which is available in website of WBSEDCL ([www.wbsedcl.in](http://www.wbsedcl.in)). -

**11. SETTLEMENT OF DISPUTES:**

Endeavour from all parties be made to settle disputes amicably through negotiation. Where settlement cannot be reached, all litigations between the parties relating to the tender will be subject to jurisdiction and superintendence of High Court, Calcutta or its subordinate court having competent jurisdiction.

**12.** Detailed General conditions of contract will be provided in the Notice for Limited Tender.